

# SANCTIONS

**Jurisdiction:** The LSC Sanction Chair is responsible for approving and confirming requirements and conditions of competition within the jurisdiction of Hawaiian Swimming. Procedures and requirements for Sanctioned Meets, Approved Meets, and Observed Swims are defined in Article 202 of the USA Swimming Rules and Regulations. Additional requirements and conditions established by Hawaiian Swimming follow below. Failure to adhere to prescribed requirements and conditions may result in the withdrawal of the sanction if the violation occurs prior to the meet or referral to Hawaiian Swimming for determination of punitive action against an individual(s) and/or group member(s). Per Hawaiian Swimming Bylaws, the LSC Age Group Vice-Chair will serve as the LSC Sanction Chair.

**Additional Requirements/Conditions of Sanction: The requirements and conditions for a sanction shall be consistent with Section 202.2 and 202.3 of USA Swimming Rules and Regulations. Hawaiian Swimming Policy and Procedures (Article XIV) and Rules and Regulations (Article IV) are summarized below:**

1. Requests for sanction must be submitted using the approved LSC Sanction Request form. Electronic signatures or scanned signed forms are permitted. (Link to the form: Application for Sanction Form, <http://www.hawaiianswimming.org/Pages/Documents.html>)
2. Sanction requests are for the sole purpose of improving competitive swimming. Any income derived from sanctioned events must be used for the further promotion of the sport of swimming, an approved charity, or the general welfare of Hawaiian Swimming as a whole..
3. The sponsoring Group Member requesting the sanction must be a “member in good standing”.
4. The title of the meet must be appropriate to/for Hawaiian Swimming.
5. Application for sanction must include a complete meet information packet to be provided by the Age Group Committee.
6. All sanctions must be signed by the Sanction Chair and retained. All sanction application forms and on all forms upon which official sanctions are granted shall have the clause: ***“In granting this sanction it is understood and agreed that USA Swimming shall be free from any liabilities or claims for damages arising by reason of injuries to anyone during the conduct of the event.”***
7. Application for sanction must include complete meet information, dates for event, statement of awards, schedule of lanes and times for all warm-up procedures, include a statement about the depth of the water at the start and turn ends of the pool. It will also indicate whether the pool has been certified by USA Swimming in accordance with 104.2.2C(4).
8. The meet announcement shall include the following statement: “Any swimmer entered in the meet must be certified by a USA Swimming member-coach as being proficient in performing a racing start or must start each race from within the water. When unaccompanied by a

- member-coach, it is the responsibility of the swimmer or the swimmer's legal guardian to ensure compliance with this requirement.”
9. All meet directors, referees, starters, and stroke and turn judges, serving in an official capacity in a sanctioned event, must be currently registered members of USA Swimming or other FINA-member organization. All required certifications and background checks must be current.
  10. All entrants into a sanctioned meet must be currently registered members of USA Swimming.

### **Applying for a Sanction**

1. Requests for sanction will be sent to the Age Group Committee using the Application for Sanction form. The application shall include the meet announcement with all required information as stated above. The forms should be received by the designated date, which is 45 days prior to the meet.
2. Unless otherwise requested, payment for the sanction fee, LSC equipment rental fees, and the LSC's portion of entry and surcharge fees may be submitted with meet financial report.
3. Sanction fees shall be sent to the LSC Treasurer and a copy to the Age Group Vice-chair.
4. Decision on the request for sanction will be furnished to the requesting group member in writing.
  - a. If disapproval is indicated, specific reasons for such action will be stated. If the requesting group members can correct the deficiency, they may resubmit the application.
  - b. If approval is granted, the Age Group Committee will return a signed copy of the application to the group member.
5. Upon the granting of the sanction, the Age Group Vice-chair shall e-mail the meet announcement to all appropriate group members and to each member of the Board of Directors.
  - a. Preparation for and conduct of the meet must adhere to the conditions of the sanction guidelines.
  - b. Changes to proposed or published meet information must be approved by the Sanction Chair prior to notification or distribution. The sponsoring group member shall then notify all appropriate group members and the meet referee of such changes as soon as possible.

### **Post Meet Requirements:**

1. The sponsoring group member's responsibilities under the sanction continue until all post meet requirements are met.
2. A complete financial report with payment of appropriate LSC fees shall be postmarked within fourteen (14) days to the LSC Treasurer.
3. Failure to submit the financial report by the deadline will result in a fifty dollar (\$50) penalty. The penalty is payable within thirty (30) days of written notification.